

WEST BENGAL STATE RURAL DEVELOPMENT AGENCY

(An Agency under P&RD Deptt., Govt. Of West Bengal)
Joint Administrative Building (6th - 9th Floor)
Block-HC/7, Sector- III, Salt Lake City, Kolkata- 700106

NIQ No.: 01/SRDA/N-1/2022-23

Date: 20/03/2023

Notice Inviting Quotation

Executive Engineer, WBSRDA invites sealed quotation from owner/s for hire charges of equipment/s at anywhere of the state of West Bengal including operator. Interested bidders are requested to submit hire charges including operator as per given table in their letter head: -

Sl. No.	Name of equipment	Manufacturer details like make, model, external size and per day work output in volume i.e. Cu.M/Day considering 8 working hours in a day	Unit	Rate excluding GST (in INR)	
				In Figure	In Words
1	Recycler Machine		Per Hour		
2	Cement Spreader		Per Hour		
3	Additive Spreader		Per Hour		
4	Vibratory Pad Foot Roller(20tonne)		Per Hour		
5	Pneumatic Tyre Roller (PTR)		Per Hour		
6	Bulker for cement handling for uploading to cement spreader		Per Hour		
7	Water tanker 24KL Capacity		Per Hour		

Note: The Bidders must have tax invoice of the equipment/s in their name for which rate quoted.

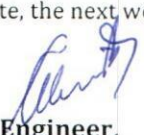
A. **Qualification criteria :-** Interested bidder may apply for participation before the undersigned along with necessary documents in respect of following eligibilities:

- 1) PAN, GST Registration, Trade license
- 2) Tax invoice of the equipment/s

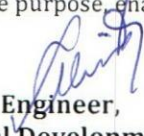
Important Dates

1. Date of Publication of Notice Inviting Quotation
Date 22 Month 03 Year 2023
Time 10.00 Hours
2. Last date of submission of quotation
Date 28 Month 03 Year 2023
Time upto 17.30 Hours
3. Date & Time of Opening of Quotation
Date 29 Month 03 Year 2023
Time 14:30 Hours
4. Bid Validity Period
180 days from the Opening of quotation

Note: In case of any unscheduled holiday or strike call on the opening of Technical bid date, the next working day will be treated as schedule or prescribed date for the same purpose.



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Authority holds the right to postpone or cancel the process at any stage without showing any reason for such action if required. No claim in this regard will be entertained. Should it be necessary, Authority also reserves the right to relax the condition(s) to search for the most fair, reasonable & competitive rate for the purpose, enabling selection of efficient Consultant too.


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West Bengal State Rural Development Agency
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Copy forwarded for necessary information to :-

- 1) The Additional Secretary to the Govt. of West Bengal, P&RD Department & ACEO, WBSRDA
- 2) The Chief Engineer to the Govt. of West Bengal, P&RD Department
- 3) The Finance Advisor, P&RD Department
- 4) The Finance Controller, WBSRDA


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Copy forwarded for necessary information & wide publication to :-

- 1) Superintending Engineer (All), P&RD Department
- 2) Executive Engineer (All), WBSRDA Division
- 3) IT Cell of P&RD Department is requested to upload the NIQ No.- 01/WBSRDA/N-1/2022-23 dated 20/03/2023 in the departmental website for information to all.


**Executive Engineer,
West Bengal State Rural Development Agency
HC-7 Salt Lake City, 6th Floor, Kolkata-700106**

General Terms & Conditions

1. Section I - Invitation to Bidders/Important dates:

The invitation to quotation is for **"hire charges of equipment/s at anywhere of the state of West Bengal including operator"**. Submission of bids shall be deemed to have been done after careful study and examination of the quotation document with full understanding of its implications. This section provides general information about the Issuer, important dates and addresses for all communication.

1.0 The major components of the work are:

1.1 Key Works & Dates:

As mentioned in the quotation.

1.2 Procurement of Document:

The bid documents are available at free of cost from the undersigned. Offline application through post/courier for participation in any stage of the quotation process shall be allowed. But no application shall be entertained after the last date & time of submission of quotation as mentioned already, whatever the reason may be.

1.3 Venue and Deadline for submission of Proposal:

Quotation along with relevant documents should be submitted within 28th March, 2023 till 17.30 Hours to the Executive Engineer, West Bengal State Rural Development Agency, HC-7 Salt Lake City, 6th Floor, Kolkata-700106

2. Section II – Eligibility Criteria:

❖ Documents required to be submitted for technical bids:

- 1) PAN
- 2) GST Registration
- 3) Trade license
- 4) Tax invoice of the equipment/s

The vendor must fulfill the above eligibility criteria and submit all the documents as required above. Technical bid of vendors fulfilling the eligibility criteria will only be evaluated by the duly constituted evaluation committee. Bid of vendors not fulfilling the eligibility criteria given above will be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances. The authority reserves the right to verify/confirm all original documentary evidence submitted by vendors in support of above-mentioned clauses of eligibility criteria.

3. Section III – Special Terms & Conditions of the NIQ

1. Mobilization advance, time/cost overrun and consequent cost escalation for any machinery, material, labour, etc. will not be allowed.
2. The rate will be fixed for 2 years from the date of acceptance.

4. Section IV - Instruction to Bidders:

4.1 Cost of Bidding:

The bidder shall bear all costs associated with the preparation and submission of its bid, and the authority will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the bidding process.

4.2 The Bidding Documents:

- 4.2.1** The equipment, product and services required, bidding procedures and contract terms are prescribed in the bidding documents.
- 4.2.2** The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required and/or False/Incorrect information and/or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
- 4.2.3** Bidders are advised to submit bids based strictly on the terms & conditions and specifications contained in the quotation document and not to stipulate any deviations.
- 4.2.4** Each bidder shall submit only one bid. A bidder who submits more than one bid will be rejected. Alternative bids will not be accepted.

4.3 Submission of Bids:

- ❖ The bidder must submit the following documents
 - i. PAN
 - ii. GST Registration
 - iii. Trade license
 - iv. Tax invoice of the equipment/s
 - v. Filled up Format 1 – Declaration of Acceptance of Terms and Conditions

Format 1 – Declaration of Acceptance of Terms and Conditions

To,
The Executive Engineer, WBSRDA (H.Q)
Joint Administrative Building (6th Floor),
Block-HC/7, Sector- III, Salt Lake City,
Kolkata- 700106

Sir,

I/we have carefully gone through the Terms & Conditions contained in the document [NIQ No.....] regarding **"hire charges of equipment/s at anywhere of the state of West Bengal including operator"**.

I declare that all the provisions of this Quotation Document are acceptable to me/my company/firm. I further certify that I am an authorized signatory of my company and I am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Phone/ Mobile Number:

Business Address:

Breakdown of Cost Components

- i. All the prices (even for taxes) are to be entered in Indian Rupees only
- ii. The tendering authority reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated.
- iii. WBSRDA shall take into account all Taxes, Duties & Levies for the purpose of Evaluation.
- iv. The Bidder needs to account for all Out of Pocket expenses due to Boarding, Lodging and other related items within their quoted rates. No additional charges applicable without WBSRDA consent.

Non-conformities between the figures and words of the quoted price:

Any discrepancy between quoted prices in figures and that in words, if noted, will be sorted out in the following manner:

- (a) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to above.



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